



4-6 December 2007
Dubai World Trade Centre (DWTC)
Dubai, UAE

APPLICATION / CONTRACT FOR EXHIBIT SPACE

This is an application for exhibit space at the 2007 International Petroleum Technology Conference (IPTC) in Dubai, UAE, which will become a binding contract if the potential exhibitor satisfies IPTC exhibitor requirements and if such application is accepted by IPTC. The undersigned company (the "Exhibitor") does hereby make application to participate as an Exhibitor in the 2007 IPTC to be held at the Dubai World Trade Centre (DWTC), 4-6 December 2007. We request IPTC to reserve exhibit space for our use at the Exhibition. We understand that specific booths will be assigned, to the extent available, based on first-come, first-served basis.

Preferred Booth Locations: All 3 Preferred Booth Locations must be completed. If all 3 locations are not complete, exhibitor forfeits the right to be contacted if selections are no longer available. In such case, IPTC reserves the right to place the exhibitor in a like configuration in the best available location.

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Space Requirements: Depth _____ x Frontage _____ = _____ Total Square Metres

	Square Meters (9 sqm min)	Deadline	Price per sqm	Total in US\$
Space Only		Before 1 May 2007	\$ 500	
		On/ After 1 May 2007	\$ 525	
Booth Package		Before 1 May 2007	\$ 575	
		On/ After 1 May 2007	\$ 600	

TOTAL EXHIBIT SPACE COST = US\$ _____
 50% Deposit payable with this application = US\$ _____
 Balance of 50% due 1 May 2007 = US\$ _____

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> DINERS CLUB	AMOUNT OF CHARGE: US\$ _____
CREDIT CARD NUMBER _____				EXPIRATION DATE _____
NAME AND COMPANY AS IT APPEARS ON CARD _____				AUTHORISED SIGNATURE FOR CHARGE _____

EXHIBITOR INFORMATION:

EXHIBITING COMPANY _____			
MAILING ADDRESS _____	CITY/STATE _____	POSTAL CODE _____	COUNTRY _____
COMPANY PHONE NUMBER _____	COMPANY FAX NUMBER _____	COMPANY WEB ADDRESS _____	
PRIMARY CONTACT (will receive show mailings) _____	TITLE _____	PHONE NUMBER _____	E-MAIL ADDRESS _____
MARKETING CONTACT _____	TITLE _____	PHONE NUMBER _____	E-MAIL ADDRESS _____

CORPORATE DIVISIONS (NOT PRODUCT LINES) TO BE LISTED IN THE OFFICIAL PROGRAMME (Attached separate sheet if necessary) _____
DESCRIPTION OF PRODUCTS AND/OR SERVICES TO BE DISPLAYED _____
COMPANIES FROM WHOM WE DESIRE BOOTH SEPARATION (Attached separate sheet if necessary) _____

- PROVISIONS:**
- A. The individual signing this agreement warrants that he/she has the authority to bind contractually the organisation applying for exhibit space. The individual signing this agreement also warrants that the product sought to be exhibited qualifies for the exhibition. If IPTC later determines that such product in fact does not qualify for the exhibition, IPTC can cancel the space and contract without refunds.
 - B. The individual signing this agreement has taken notice of the limited build-up time from 0001 hrs on 2 December 2007 to 0600 hrs on 4 December 2007.
 - C. IPTC may be held liable for loss, injury, or damages sustained by exhibitor or exhibitor's personnel (i.e., exhibitor's agents, servants, invitees, guests, or employees) only to the extent such loss, injury, or damages are solely caused by the gross negligence or willful misconduct of IPTC or its agents or employees, and not otherwise.
 - D. IPTC shall not be responsible for any loss business, loss of profits, injury, damage or expense, of whatever nature that the Exhibitor may suffer due to event cancellation as a result of conditions that render the event impracticable. Causes of impracticability include, but without limitation, casualty, explosion, fire, lightning, utility interruption, flood, weather, epidemic, hurricane, tornado, earthquake or other acts of God, or any law, ordinance, rule or regulation, acts of public enemies, strikes, riots, or civil disturbances.
 - E. The Exhibitor hereby agrees to defend, indemnify, and hold harmless IPTC and its agents and employees with respects to any claims, suits, damages, liabilities, losses, expenses, and costs (including reasonable attorney fees) with IPTC and its agents or employees may suffer or be subject to, and which are in any way connected with the Agreement of the presence by the Exhibitor or Exhibitor's personnel at the Exhibition; provided, however, that the Exhibitor's duty to indemnify and hold harmless shall not extended to such claims, suits, damages, liabilities, losses, expenses, and costs (including any of the foregoing resulting from IPTC's own gross negligence, including reasonable attorney fees) as are solely caused by the gross negligence or willful misconduct of IPTC or its agents or employees.

ACCEPTED BY: _____ **ACCEPTED BY IPTC** _____
 AUTHORISED REPRESENTATIVE DATE IPTC EXHIBITS MANAGER DATE

Please submit completed contract to:
 International Petroleum Technology Conference Telephone: +971 4 369 3897
 EAGE, Dubai Knowledge Village, Business Centre Block 9 Facsimile: +971 4 360 4702
 PO Box 502221, Dubai (United Arab Emirates) E-mail: middle_east@eage.org

FOR IPTC MANAGEMENT USE ONLY			
Company # _____	Priority # _____	Contract Received _____	Deposit Received _____
Assigned Booth # _____	T.S.F. _____	Dimensions _____ x _____	Final Payment _____

TERMS AND CONDITIONS

1. CONTRACT

The following provisions, plus any additions and amendments (including Exhibit Regulations and the Exhibitor Services Manual) thereto that may hereafter be established by IPTC, become binding upon acceptance of this contract between the Exhibitor, its employees and agents and IPTC.

2. CHARACTER

The International Petroleum Technology Conference is undertaken by the sponsoring organizations primarily for the technical education of their members. To provide the best possible atmosphere to discuss the technical application of the equipment and services displayed, each exhibitor agrees to abide by the rules and regulations stated herein and as explicitly stated in the Exhibit Regulations

3. PAYMENT/CANCELLATIONS/SPACE REDUCTION

- A. Applications for space must be accompanied by a minimum 50% deposit. Space application without required payment will delay assignment.
- B. Payment in full for exhibit space is due by 1 May 2007. Applications received after 1 May 2007 must include full payment for the size booth requested. Space applications received without requirement payment will not be processed. IPTC reserves the right to cancel and reassign any exhibit space for which an invoice remains unpaid for more than thirty (30) days after invoice due date. No exhibitor will be allowed to begin move-in operations or be listed as an Exhibitor in the Conference Programme until full payment and a duly executed contract has been received by IPTC.
- C. After space has been confirmed and accepted, a reduction in space is considered a cancellation and will be governed by the same policies as outlined below. Reduction in space can result in relocation of exhibit space at the discretion of IPTC.
- D. Should an exhibitor cancel from the Exhibition, the following shall apply:
 - I. If an Exhibitor cancels between time of application and 15 December 2006, the exhibitor will receive a full refund.
 - II. If an Exhibitor cancels/ reduces between 16 December 2006 and 1 May 2007, the exhibitor will be assessed a cancellation penalty equal to 25% of the total cost of contracted exhibit space.
 - III. If an Exhibitor cancels/ reduces after 1 May 2007, the exhibitor will be assessed a cancellation penalty equal to 100% of the total cost of contracted exhibit space.
 - IV. If an Exhibitor cancels/ reduces after 1 May 2007 with an outstanding balance due, the exhibitor remains responsible for the entire balance due, plus reasonable attorneys fees to collect. Exhibitor will not be permitted to participate in future IPTC events until all outstanding balances are collected.
 - V. No refund will be processed after 1 May 2007.
- E. No cancellations shall be acknowledged unless received in writing by IPTC. The date upon which the notice of cancellation is received shall apply as the official date of cancellation.
- F. Upon exhibitor notification of cancellation, IPTC has the right to resell the space vacated.
- G. **No-Show Ruling:** If an exhibitor fails to utilise the exhibit space and/or the space is vacant at the time of the published deadline for completion of installation, IPTC reserves the right to consider the space to be cancelled and vacated. All requests for installations beyond the published installation completion deadline must be submitted to IPTC in writing. Approval of late installation requests are at the discretion of IPTC. Should IPTC not be notified in writing, IPTC reserves the right to resell the cancelled space and the contract will become null and void.

4. EXHIBIT SPACE ASSIGNMENTS

- A. Exhibit space is assigned based on a first-come, first-served basis. IPTC shall assign the exhibit space for the period of the 2007 Exhibition only and does not imply that the same or similar space will be held or offered for future shows. IPTC reserves the right to determine the eligibility of any company or product for inclusion in the exhibition.
- B. Upon official space assignment, the exhibitor will receive a Booth Confirmation Notice. Exhibit space assigned shall be deemed accepted by the exhibitor unless reflected in writing to IPTC within fourteen (14) days from the date of the Booth Confirmation Notice.

5. SUBLETTING SPACE

No exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted to him, nor exhibit therein, nor permit any other person or party to exhibit therein, any other goods, apparatus, etc., not manufactured or distributed by the exhibitor in the regular course of his business except upon prior written consent of IPTC.

6. ITEMS INCLUDED IN THE COST OF EXHIBIT SPACE

- A. Space Only (9 square metres minimum)
Exhibit space is equally priced at US\$500 (before 1 May 2007) or US\$525 (on/ after 1 May 2007) per square metre.
- B. Space with Booth Package (9 square metres minimum)
Includes a complete booth package with hard walls (2.5m high back and side walls), floor covering, one (1) table, two (2) chairs, one (1) wastebasket, one (1) 13 amp/230V power socket, three (3) 100W spotlights, fascia panel with company name and stand number, installation and dismantle labor. Any draping used must comply with the published fire safety regulations.
- C. A general cleaning of the stand is included in space rates. Additional cleaning services are available as outlined in the Special Cleaning Form included in the Exhibitor Services Manual.

Each contracted exhibiting company will receive the following:

- I. two (2) vouchers for every 9 square metres redeemable for either one (1) full conference registration (includes access to technical sessions, exhibition, daily coffee breaks and buffet luncheons, poster session reception and 1 CD-ROM Proceedings) or two (2) exhibition only registrations for booth personnel (includes exhibition, daily coffee breaks and buffet luncheons and poster session reception).
- II. Company listing in official Conference Programme and in the Products & Services Listing in the Conference Programme.

7. CHANGE OF FLOOR PLAN OR SPACE ASSIGNMENT

IPTC reserves the right to change the floor plan design without notice. IPTC may also move an exhibitor to another location prior to or during the show, if such change is deemed to be in the overall best interest of the exhibition by IPTC.

8. INSURANCE

Insurance for fire, property, public liability, and theft must be taken out by each exhibiting company at its own expense. The insurance is to cover the full period of occupancy of the premises by the exhibitor, its agents and employees.

9. EXHIBITOR SERVICES

To ensure the configuration of a smooth installation, dismantling and operation during the Exhibition, an Official Contractor will be appointed. Although full-time employees of the exhibitor-appointed contractor, other than the Official Contractor may be authorised to gain access to exhibition areas, exhibitors are urged to obtain required labor and services from IPTC Official Contractor.

10. EXHIBITOR SERVICE MANUAL

Approximately six (6) months from the Exhibition, IPTC will have an Exhibitor Services Manual available online. The Exhibitor Services Manual will include information integral to participation in the Exhibition, including, but not limited to additional exhibitor rules and regulations, official contractor order forms, registration, shipping and drayage, utilities and building services, exhibitor display rules, etc.

11. AMENDMENTS

Any and all matters and questions not specifically covered by the articles in this Contract or in the official Exhibit Regulations shall be subject to the decision of IPTC and may be amended at any time by IPTC in the overall best interest of the Exhibition and notice thereof shall be binding on the exhibitors equally with the foregoing in this Contract.