



**Grand Hyatt Doha
Accommodation
Registration Form**

**Please return to:
Hyatt Reservations**

**PO Box 24010, Doha, State of Qatar
Tel: 974 448 1176/77
Fax: 974 448 1159
Email: reservations.ghdoha@hyatt.com**

**IPTC Conference 2009
07 - 09 December 2009**

Block Code: G-SP12

BOOKING DETAILS:

Last Name (Mr/Mrs/Miss): _____ First Name: _____
 Arrival Date: _____ Flight: _____ Time: _____
 Departure Date: _____ Flight: _____ Time: _____

GUEST DETAILS:

Title: _____ Company: _____
 Address: _____
 State/Country: _____ Zip/Postal Code: _____
 Telephone: _____ Email:* _____
 Passport No: _____ Date of Issue: _____ Date of Expiry: _____
 Nationality: _____ Place of Issue: _____

** Email address will be used for confirmation purposes only*

PLEASE RESERVE: (Please tick the appropriate box)

No. _____ Grand King/Twin Single QAR 900 Double QAR 900
 No. _____ Sea View King/Twin Single QAR 900 Double QAR 900

Preference: Smoking Non-smoking Remarks: _____

- * check-in time is 3.00pm, check-out time is 12.00pm
- * above rates are quoted in Qatar Riyals on a per room per night basis and are inclusive of service charge and buffet breakfast
- * all reservations are subject to availability at the time of booking
- * the booking will be made for either Grand rooms or Grand Sea View rooms, subject to availability

TRANSPORTATION:

Limousine transfer required: Standard Limousine @ QAR 180/- per way
 Arrival Date: _____ Flight: _____ Time: _____
 Departure Date: _____ Flight: _____ Time: _____

Yes

VISA APPLICATION:

Visa Application service is available on request. Charge QAR 230/- per person
 All visa applications will be subject to approval by the Qatar Immigration Department.
 A minimum of seven working days advance notice is required to process a visa application.

Yes please send me a visa application form

NB: Transfers and visa charges will be posted to your room account

RESERVATION GUARANTEE:

Reservations will be guaranteed for arrival upon completion of the following information. Bookings will be automatically released 3 days prior to arrival if not guaranteed with credit card information or prior prepayment of one nights room charge.

Credit Card details:

American Express JCB Mastercard Visa Other

Card Holder: _____ Expiry Date: _____
 Card No: _____ Signature: _____

* a photocopy of the front and back of the credit card is required to process the booking

TERMS & CONDITIONS:

- ◆ Requests received after 06th Nov 2009 will be accepted on a space available basis only.
- ◆ Check-in time is after 3:00 pm. Check-out time is before 12:00 noon.
- ◆ Guaranteed early arrival should be reserved the night before and charged accordingly.
- ◆ Cancellation of guaranteed reservation must be made 72 hours prior to the date of arrival or the Hotel shall automatically charge the individual delegate equivalent to 100% of the accommodation rate for each of the nights reserved and not used.
- ◆ Any "no-show" on the specified date of arrival will result in a charge equivalent to 100% of the accommodation rate for each of the nights reserved and not used as cancellation fee.