



FOUR SEASONS HOTEL
Doha

GUEST ROOM RESERVATION FORM

INTERNATIONAL PETROLEUM TECHNOLOGY CONFERENCE - IPTC

Sunday, 06 December 2009 to Wednesday, 09 December 2009

Please return this form fully completed by ¹Friday, 06 November 2009 to:
Four Seasons Hotel Doha, Reservations Office

Facsimile: +974 494 8222 or e-mail reservations.doh@fourseasons.com

GUEST – ROOM RATE

Room Type	Single Rate	Double Rate
Run of House	QAR 1,200	QAR 1,200

- Room rates are on room only basis and quoted in QAR.
- Currently no taxes or service charge are applicable as per the government law, which is subject to change without prior notice.
- Minimum Stay is 2 nights. Bookings cancelled within 1 month of arrival will be liable to full stay cancellation charges

Personal Details

Guest Name (Passport):	_____	Telephone/ Fax:	_____
Title (Mr./Mrs./Ms./Dr):	_____	Email:	_____
Designation:	_____	Company Name:	_____
Address:	_____		
Postal code:	_____	Zip Code:	_____
Nationality:	_____	Passport Number:	_____

Personal Details

(required only in case of applying for entry visa)

Date and Place of Birth:	_____	Date and Place of Issue:	_____
Sex (F/M):	_____	Date of Expiry:	_____

Room Requirements

Arrival Date:	_____	Departure Date:	_____
Credit Card Number:	_____	Expiry Date:	_____
Special Request:	_____		
Room Preference:	<input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking		

Arrival & Transportation Details

Flight Number:	_____	Flight Arrival Time:	_____
Transportation Request:	<input type="checkbox"/> YES <input type="checkbox"/> NO	²Visa Assistance:	<input type="checkbox"/> YES <input type="checkbox"/> NO

¹ Please note that after the hotel booking deadline Friday, 06 November 2009 Four Seasons Hotel Doha will not be able to guarantee availability and reservations will be made subject to availability.

² Should you be requiring Visa Assistance kindly read below. If not kindly sign and send back the first page only of this document



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Doha

We highly recommend that you arrange airport transfers prior to your arrival in Doha. We offer BMW 7-series limousines at the rate of QAR 185 each way.

Signature:

Date:

Minimum of 5 working days are required to process your visa. Once approved, it is valid for 3 months from the date of issue. After entering the State of Qatar, the duration of stay permitted is 14 days. Tourist visas are renewable for another 14 days. The Four Seasons Hotel Doha can not guarantee that the visa will be granted and consequently, can not be held liable in the event that a visa will be denied or delayed. Visa processing is entirely at the discretion of the Qatari Government.

The total fee for a tourist visa is **QAR 210**, and a renewal fee is an additional **QAR 100**. Due to government law the application fee is 100% non refundable and therefore the charge will be applied to your card regardless of reservation status. Due to this, a clear copy of your passport and (Front/Back) of your Credit Card is required.

You must have a copy of your visa upon arrival to the State of Qatar.

The following countries need not complete this form and may obtain their visas at the airport –

Canada, United States, United Kingdom, France, Italy, Germany, Australia, New Zealand, Japan, The Netherlands, Belgium, Luxembourg, Switzerland, Austria, Sweden, Norway, Denmark, Portugal, Ireland, Greece, Finland, Spain, Monaco, The Vatican, Iceland, Andorra, San Marino, Liechtenstein, Brunei, Singapore, Malaysia, Hong Kong and South Korea.

G.C.C. citizens and residents may obtain a visa to enter The State of Qatar at the airport as well, this is also to the discretion of Government Officials.

My Visa will only be processed with a clear copy (email/fax) of my Passport, Copy of Credit Card (Front/Back) and signature of this form. Please send completed documents to:

+974 494 8222 or email reservations.doh@fourseasons.com

(Kindly note after obtaining the visa should you cancel your reservation of if you do not present yourself for check in we are directed to inform the Immigration authorities to cancel your visa)

I hereby authorize the Four Seasons Hotel Doha to charge my credit card for the above listed charge. I understand that the card will be charged before the application is processed and that approval of the card is a condition of the visa processing.

Signature:

Date: